

**TOWN OF DAVIE**  
**TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Giovanni Moss, Director, Housing and Community Development,  
954-797-1226

**PREPARED BY:** Burton Spiwak, Programs Specialist, Housing and Community  
Development

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Town Wide

**ITEM REQUEST:** Schedule for Council Meeting

**TITLE OF AGENDA ITEM:** BID - A RESOLUTION OF THE TOWN OF DAVIE,  
FLORIDA, SELECTING THE FIRM GFA INTERNATIONAL TO PROVIDE  
ASBESTOS INSPECTION SERVICES FOR THE NEIGHBORHOOD  
STABILIZATION PROGRAM (NSP).

**REPORT IN BRIEF:** The Town solicited bids to provide asbestos inspection services required by DCA under the Neighborhood Stabilization Program (NSP). The solicitation was advertised statewide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Bid Specification Committee has concurred with the Town's NSP Consultant in the selection of GFA International as the firm submitting the lowest bid to provide the required services.

**PREVIOUS ACTIONS:** Resolution R-2009-71 approved on April 1, 2009 authorizing the Mayor to execute an Application and Housing Assistance Plan requesting \$2,316,292 in NSP funds; Ordinance 2009-13, approved on May 20, 2009 approved the budget amendment providing the funding for the NSP Program.

**CONCURRENCES:** The Bid Specification Committee, the Director of Housing and Community Development, and the NSP consultant all agree with the recommendation to award to GFA International as the lowest bidder.

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: In accordance with the unit prices identified in the attached bid tabulation

Account name and number: NSP Contractual Services - 011-1607-554-03.06

If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments: This is a State funded program.

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, Procurement Authorization, Selection Committee Ranking Sheet, NSP Consultant's Recommendation Letter, Incorporation Information

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,  
ACCEPTING THE BID FROM GFA INTERNATIONAL TO PROVIDE  
ASBESTOS INSPECTION SERVICES FOR THE NEIGHBORHOOD  
STABILIZATION PROGRAM (NSP).

WHEREAS, the Town is in need of asbestos inspection services for the  
Neighborhood Stabilization Program; and

WHEREAS, the Town solicited bids for such services; and

WHEREAS, after review, the Town Council accepts the bid from GFA  
International.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN  
OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the bid  
from GFA International in accordance with unit prices identified in the attached bid  
tabulation.

SECTION 2. The Town Council hereby authorizes the expenditure from the  
NSP-contractual services account.

SECTION 3. This Resolution shall take effect immediately upon its passage and  
adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

<b>ACCOUNT NUMBER.</b>	<b>BUDGET ITEM &amp; DESCRIPTION</b>	<b>APPROXIMATE COST</b>
011-1607-554-03.06	NSP Asbestos Inspection Services Provider	To Be Determined by Bid

**METHOD OF PROCUREMENT (check the one that applies)**

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source or Single Source  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed \_\_\_\_\_  
 Department Head

Have Funds been Reserved N/A <sup>NO AMOUNT</sup> <sub>SPECIFIED</sub>

Date 10/28/09 Signed [Signature]

Signed [Signature]  
 Town Administrator

**BIDS SUBMITTED**

VENDOR	COST
GFA INTERNATIONAL	
BUREAU VERITAS	
GARDER ASSOCIATES	
PODS ENVIRONMENTAL	SEE
AES ENVIRONMENTAL	ATTACHED
REP ASSOCIATES	BID
SEI & C ENVIRONMENTAL	TABULATION
AIR QUES ENVIRONMENTAL	
NOVA ENGINEERING	
TALKEAGHER SINKER	
EN HEALTH ENVIRONMENTAL	
LANGAN	
GLE ASSOCIATES	
MALTEC	

Signed \_\_\_\_\_  
 Procurement Manager

**BID SPECIFICATION COMMITTEE'S RECOMMENDATION**

Vendor	Cost
GFA INTERNATIONAL	REP ATTACHED BID TABULATION

**Asbestos Inspection Services- NSP - B-09-156**

	GFA International	Gaudet Associates, Inc.	PBO3 Environmental Testing	ARS Environmental	REP Associates, Inc.	EE&G Environmental	Air Quest Environmental
<u>Item and Description</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>
Proposed Contract Sum per Inspection of a Single Family Property 2000 sq ft or less	\$300.00	\$349.00	\$0.00	\$400.00	\$485.30	\$500.00	\$650.00
Proposed Contract Sum per Clearance Test of a Single Family Property 2000 sq ft or less	\$75.00	\$249.00	\$0.00	\$400.00	\$490.30	\$475.00	\$350.00
Proposed Contract Sum per Inspection of a Single Family Property Between 2001 sq ft and 3000 sq ft	\$350.00	\$349.00	\$0.00	\$450.00	573.3+	\$575.00	\$700.00
Proposed Contract Sum per Clearance Test of a Single Family Property 2001 sq ft and 3000 sq ft	\$75.00	\$249.00	\$0.00	\$450.00	\$490.30	\$475.00	\$350.00
<b>TOTAL</b>	<b>\$725.00</b>	<b>\$947.00</b>	<b>\$0.00</b>	<b>\$1,250.00</b>	<b>\$975.60</b>	<b>\$1,550.00</b>	<b>\$2,050.00</b>

**Asbestos Inspection Services- NSP - B-09-156**

	NOVA Engineering & Environmental	Bureau Veritas North America	Falkanger & Snyder Asbestos Consulting	EnHealth Environmental	Langan	GLE Associates	MacTec
<b>Item and Description</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>
Proposed Contract Sum per Inspection of a Single Family Property 2000 sq ft or less	\$600.00	\$600.00	\$620.00	\$708.00	\$854.00	\$895.00	\$875.00
Proposed Contract Sum per Clearance Test of a Single Family Property 2000 sq ft or less	\$450.00	\$450.00	\$475.00	\$450.00	\$400.00	\$500.00	\$700.00
Proposed Contract Sum per Inspection of a Single Family Property Between 2001 sq ft and 3000 sq ft	\$650.00	\$750.00	\$720.00	\$780.00	\$980.00	\$970.00	\$935.00
Proposed Contract Sum per Clearance Test of a Single Family Property 2001 sq ft and 3000 sq ft	\$450.00	\$500.00	\$500.00	\$525.00	\$400.00	\$500.00	\$700.00
<b>TOTAL</b>	<b>\$2,150.00</b>	<b>\$2,300.00</b>	<b>\$2,315.00</b>	<b>\$2,463.00</b>	<b>\$2,634.00</b>	<b>\$2,865.00</b>	<b>\$3,210.00</b>

BID NAME: Asbestos Inspection Svcs - NSP

1062 TIME: 2:14 PM

BID NUMBER: B-09-156

DATE: 11.17.09

ESTIMATED COST: \_\_\_\_\_

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	Bureau Veritas		
2.	Gaudet Associates		
3.	Air Quest Environ.		
4.	EnHealth Environmental		
5.	GFA International		
6.	Falkanger & Snyder		
7.	Nava Eng. & Environ.		
8.	Rep Associates		
9.	MacTec		
10.	APR Environmental		

REMARKS

SPECS SENT TO THIRTY-FOUR (34) PROSPECTIVE BIDDERS  
TOWN RECD FOURTEEN (14) BIDS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Angela Salinas

DATE: 11.17.09

WITNESS: Elena Brundage

DATE: 11.17.09



BID NAME: Asbestos Inspection

BID OPENING REPORT

TIME: 2:19pm

BID NUMBER: B-09-156

DATE: 11-17-09

ESTIMATED COST: \_\_\_\_\_

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	✓ <u>Mc Associates</u>		
2.	✓ <u>224 Environmental</u>		
3.	<u>Langan</u>		
4.	<u>P603 Environmental</u>		
5.			
6.			
7.			
8.			
9.			
10.			

REMARKS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Angela Salinas

DATE: 11-17-09

WITNESS: Olivia Rodriguez

DATE: 11-17-09



# FRED FOX ENTERPRISES, INC

*Providing Grant Writing and Administration Services*

December 11, 2009

Mr. Giovanni Moss, Director  
Housing and Community Development  
Town of Davie  
4700 Davie Road, Suite D  
Davie, Florida 33314

RE: Town of Davie NSP CDBG Agreement #10DB-4X-11-16-02-F08  
Recommendations for Acquisition Services

Dear Mr. Moss:

Please find below Fred Fox Enterprises recommendations related to bids for acquisition services:

Title and Closing Services Bid #-09-149- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder North American Title Company in the amount of:

Contract Sum Per Title Search \$175.00

Contract Sum Per Closing cost \$195.00,

Contract Sum Per Title Insurance Policy \$5.75/\$1,000 on first \$100,000 and \$5.00/\$1,000 on the premium between \$100,001 to \$1,000,000

Termite Inspection Services Bid #-09-150- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Orange Pest Control in the amount of:

\$ 50.00 per Termite Inspection Single Family Properties 2,000 sq ft or less,

\$ 60.00 per Termite Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Radon Gas Inspection Services Bid #-09-151 - Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder EnHealth Environmental, Inc (EHE) in the amount of:

\$ 350.00 per Radon Inspection Single Family Properties 2,000 sq ft or less,

\$ 350.00 per Radon Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Phase I Environmental Assessment Services Bid #-09-152- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Land Design South of Florida Inc. in the amount of: \$ 850.00 per Phase I Environmental Assessment.

Lead Paint Inspection Services Bid #-09-154- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Pb03 Environmental Testing in the amount of:

\$ 250.00 2,000 sq ft or less single family property Lead Inspection  
\$ 8.00 2,000 sq ft or less single family property Risk Assessment  
\$ 235.00 2,000 sq ft or less single family property Clearance Test

\$ 250.00 2,001 sq ft -3,000 sq ft single family property Lead Inspection  
\$ 8.00 2,001 sq ft -3,000 sq ft single family property Risk Assessment  
\$ 235.00 2,001 sq ft -3,000 sq ft single family property Clearance Test

Chinese Drywall Inspection Services Bid #-09-155- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Greentree Environmental Services, Inc. in the amount of:

\$ 150.00 per Chinese Drywall Inspection Single Family Properties 2,000 sq ft or less  
\$ 200.00 per Chinese Drywall Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Asbestos Inspection Services Bid #-09-156- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder GFA International in the amount of:  
\$ 300.00 per Asbestos Inspection Single Family Properties 2,000 sq ft or less  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,000 sq ft or less

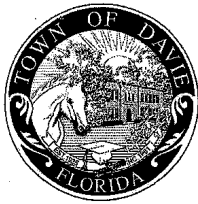
\$350.00 per Asbestos Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

If you have any questions please feel free to contact my office at (904) 810-5183.

Sincerely,

*Fred D. Fox*

Fred D. Fox  
Consultant



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**HOUSING AND COMMUNITY DEVELOPMENT**

4700 SW 64<sup>TH</sup> AVENUE-SUITE D

DAVIE, FLORIDA 33314

PHONE: (954) 797-1173 FAX: (954) 797-2058 WWW.DAVIE-FL.GOV

**Memorandum**

TO: Herb Hyman, Procurement Manager

FROM: Burton Spiwak, Programs Specialist *BS*

SUBJECT: Selection – Asbestos Inspection Services, Neighborhood Stabilization Program (NSP) Bid #09-156

DATE: December 28, 2009

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We concur with the Consultant's review and recommendation to award GFA International the asbestos inspection services for the Town's Neighborhood Stabilization Program.

If you have any questions, please do not hesitate to call me at 954-797-1857.

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>GFA International, Inc.</b>	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶	<input type="checkbox"/> Exempt payee
	<input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.) <b>1215 Wallace Drive</b> City, state, and ZIP code <b>Delray Beach, Florida 33444</b>	Requester's name and address (optional)
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
<b>65 0874962</b>

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶ 	Date ▶
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

**Town of Davie  
Vendor/Bidder Disclosure**

I, Frederick G. Kaub, being first duly sworn state that:  
The full legal name and business address of the person(s) or entity contracting with the  
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: GFA International Inc.

Address: 1215 Wallace Drive  
Delray Beach, FL 33444

FEIN 65-0874962

State and date of incorporation Florida, Oct 20, 1998

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
<u>Frank Friene</u>	<u>1215 Wallace Dr, Delray Beach, FL 33444</u>	<u>50</u> %
<u>Frederick G. Kaub</u>	<u>1215 Wallace Dr, Delray Beach FL 33444</u>	<u>50</u> %
_____	_____	_____ %
_____	_____	_____ %

My Commission Expires: 4/3/2011

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DIVISION OF CORPORATIONS

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## Detail by Entity Name

### Florida Profit Corporation

GFA INTERNATIONAL, INC.

### Filing Information

**Document Number** P98000089761  
**FE/EIN Number** 650874962  
**Date Filed** 10/20/1998  
**State** FL  
**Status** ACTIVE  
**Last Event** AMENDMENT AND NAME CHANGE  
**Event Date Filed** 11/09/2007  
**Event Effective Date** NONE

### Principal Address

1215 WALLACE DR.  
DELRAY BEACH FL 33444

Changed 09/16/2002

### Mailing Address

1215 WALLACE DR.  
DELRAY BEACH FL 33444

Changed 09/16/2002

### Registered Agent Name & Address

ROSENTHAL, ALEX P  
2115 N. COMMERCE PARKWAY  
WESTON FL 32301-2525 US

Name Changed: 09/16/2002

Address Changed: 10/15/2001

### Officer/Director Detail

#### Name & Address

Title PT

KAUB, FREDERICK  
1215 WALLACE DR.  
DELRAY BEACH FL 33444

Title CEVS

FRIONE, FRANK  
1215 WALLACE DR.



DELRAY BEACH FL 33444

Title V

ORTNER, TOM  
1215 WALLACE DR.  
DELRAY BEACH FL 33444

## **Annual Reports**

### **Report Year Filed Date**

2007	01/19/2007
2008	02/06/2008
2009	01/15/2009

## **Document Images**

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[02/06/2008 -- ANNUAL REPORT](#)

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[11/09/2007 -- Amendment and Name Change](#)

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**Asbestos Inspection Services- NSP - B-09-156**

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<b>Item and Description</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>
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Inspection of a Single Family Property Between 2001 sq ft and 3000 sq ft	\$350.00	\$349.00	573.3+	\$385.00	\$450.00	\$575.00	\$700.00
Clearance Test of a Single Family Property 2001 sq ft and 3000 sq ft	\$75.00	\$249.00	\$490.30	\$400.00	\$450.00	\$475.00	\$350.00
<b>TOTAL</b>	<b>\$800.00</b>	<b>\$1,196.00</b>	<b>\$1,465.90</b>	<b>\$1,535.00</b>	<b>\$1,700.00</b>	<b>\$2,025.00</b>	<b>\$2,050.00</b>

	NOVA Engineering & Environmental	Bureau Veritas North America	Falkanger & Snyder Asbestos Consulting	EnHealth Environmental	Langan	GLE Associates	MacTec
<b>Item and Description</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>	<b>Total Price</b>
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